

# **Angle Auto Finance Complaints Policy**

At Angle Auto Finance, we are committed to being responsive to the needs of our customers and we seek to resolve any complaints as quickly as possible. We will never charge you to make a complaint to us, and we are committed to being fair and impartial when handling your complaint.

#### How to make a complaint

If you are dissatisfied with a service provided by us, you can make a complaint in any of the following ways:

- Online: You can submit a complaint online at <u>angleauto.com.au/complaints</u> or by emailing <u>customerexperience@angleauto.com.au</u>
- By phone: Please call 1300 561 868 between 8:30AM 5:30PM AEST, Monday to Friday
- By letter: You can also write to us at Angle Auto Finance, PO Box 20125, World Square NSW 2002

When making a complaint, please include your name and contact details and the details of your complaint so that we can resolve it quickly where possible.

If you are experiencing financial hardship, you can contact our dedicated team in any of the following ways:

- Online: You can submit a request for financial assistance online at <a href="mailto:angleauto.com.au/financialassistance">angleauto.com.au/financialassistance</a> or by emailing <a href="mailto:financialassistance@angleauto.com.au">financialassistance@angleauto.com.au</a>
- By phone: Please call 1300 561 869 between 8:30AM 5:30PM AEST, Monday to Friday
- By letter: You can also write to us at Angle Auto Finance, PO Box 20125, World Square NSW 2002

#### Do you need assistance to lodge a complaint?

We are committed to making our complaints process accessible to our customers. If you need assistance lodging a complaint or would like to appoint someone as an authorised representative to act on your behalf (such as a financial counsellor, legal representative, a family member, or a friend) please tell us.

### **Our complaints process**

When we receive a complaint, we will resolve the complaint on the spot where possible. Where this is not possible, we will follow the following process:

- Acknowledge your complaint: We will acknowledge receipt of your complaint as soon as possible, usually
  within one business day;
- **Evaluate your complaint:** We will take steps to gather and review information to resolve the complaint as quickly as possible:
- Provide a written response: Where a complaint is not resolved within five business days, we will provide you
  with a written response about the outcome of your complaint. We will provide the written response within the
  following timeframes:
  - for complaints relating to hardship, default notices or postponement of enforcement proceedings (unless we require further information from you) – 21 days;
  - for all other complaints 30 days.



If we reject or partially reject your complaint, we will clearly set out the reasons for our decision.

## **Contacting the Australian Financial Complaints Authority**

If an issue has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides independent complaint resolution that is free to consumers.

• Website: afca.org.au

• Telephone: 1800 931 678 (free call)

• Email: info@afca.org.au

• In writing to: Australian Financial Complaints Authority, GPO Box 3, Melbourne VIC 3001